

Receipts and Payments Form

For the year ended 30th September 2012

Branch	NUNEATON & STOCKINGFORD	
County/District	WARWICKSHIRE	
Branch Contact Address	6 Abbeybrook, Mount Street Passage, NUNEATON, CV11 5PN	Branch Code BR 3315

Branch Certificate

The summaries of Receipts & Payments and of Branch Assets and Liabilities which include all funds in the hands of the Branch or held on their behalf were approved by the Branch Committee on 15th October 2012 and we confirm that there are no other accounts or assets relative to the Branch.

We confirm that the duties of the Trustees have been carried out during the financial year 1 October 2011 to 30 September 2012 and on behalf of the Branch Committee, acknowledge that it is the Committee's duty as managing Trustees to maintain proper accounting records and to safeguard the property and funds of the Branch. We confirm that members of the Committee have been informed of this duty.

Signed *[Signature]* Chairman
Signed *[Signature]* Vice-Chairman
Signed *[Signature]* OFPA Treasurer
Signed *C.S. Mauston* Secretary

Report of the Independent Examiner

(Note: An Auditor must submit an Audit Report in the format prescribed by their professional standards. This report will be attached to the Accounts.)

In accordance with the relevant Terms of Reference issued by the Board of Trustees of The Royal British Legion, I/we have examined the summary of Receipts and Payments in the General Account, Benevolent Account, Property Transactions and Other Funds for the year ended 30 September 2012 and of the Branch Assets and Liabilities as at that date together with the books and vouchers relating to those summaries.

In my/our opinion, the said summaries fairly state the transactions of the Branch for the year ended 30 September 2012, and its Assets and Liabilities at that date.

Except where stated below (if none then state none), no matter has come to my/our attention which gives reasonable cause to believe that proper accounting records have not been kept or that these Branch Accounts are not prepared in accordance with the books and supporting vouchers, that the Branch does not have proper title to the assets and stated bank balances or the branch was not complying with Legion Policies and Accounting requirements.

- ☒ I have checked bank statements, bank reconciliations and attached copies of bank statements are correct.
☐ I have checked Investment Reports and attached copies of Investment reports are correct (if available)

tick here

SEE PAGE 14

Signed *[Signature]*
Print Name J. DETYLER
Address: COUNTY SEC WARMS

Qualification RSL I.E.

Date

Contact Number 02476 312974**Annual General Meeting**

These Accounts ~~were~~ adopted by the Annual General Meeting of the Branch on 15/11/2012
are to be

Signed *C.S. Mauston* Secretary

This form must be completed, audited (or examined by an independent examiner) and the **original** sent to your County Secretary before 30th November together with stapled **copies** of all relevant bank accounts statements as at 30 September. One copy to be retained by the Auditor/Examiner (as required) and one copy to be retained by the Branch.

Branch Name NUNEATON & STOCKINGFORD	RECEIPTS AND PAYMENTS SUMMARY FOR YEAR ENDED 30TH SEPTEMBER 2012	Branch Code BR 3315
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Membership Statistics: Current Year						
DD Payers 89	Branch Fee £ Nil	Life Nil	Member 113	Excused Nil	Youth Associate Nil	Total Members 113
(A)	(B)	(C)	(D)	(E)	(F)	(G)

1 Bank and Cash Balances at	Opening 1 Oct 2011	Closing 30 Sep 2012
Cash in Hand	0	0
Accounts Held (give details of Account Number and Sort Code)		
NatWest Current 54-21-13 A/C No. 20176406	3,669	1,548
Branch Funds Initiative A/C at HQ	1,725	6,899
2 Total Cash Held on the Accounts	5,394	8,447
3 Total Movement on the Accounts		3,053
4 Other Assets Held		
Trust at HO	0	0
Stock: Ceremonial Items	750	750
Stock: Furniture & Equipment	246	364
Stock: items for re-sale	51	216

	Receipts £	Payments £
5 Gross Subscriptions Collected	276	
Less: Affiliation Fees & Club Subs paid out		299
6 Branch Poppy Appeal Events		
Events Receipts / Payments	0	0
7 Branch Fundraising Events	1,539	0
8 Branch Entertainment Events		
Branch Entertainment Receipts	106	
Less: Entertainment Expenses		150
9 Monetary Gifts & Donations	942	
Legacies Received	3,394	
10 Interest Received/Paid (inc. BFI)	128	0
Income from Investments (Dividends)	0	
11 Welfare Income /Expenditure	0	0
12 Branch Ceremonial Events		55
13a Management & Administration Costs		483
13b Audit costs		
14 Purchases		
Charters, Badges, Wreaths etc	115	0
Furniture & Equipment		119
15 Other Income (i.e. Transfers from Trust)		
Specify	0	
16 Other Payments		
To RBL Groups		0
To RBL County		0
To RBL Homes		1,200
To Poppy Appeal		641
To Other RBL Branches (.....Branch)		0
Donation to NMA		500
Other (specify)		0
17 Total Receipts / Payments	6,500	3,447
18 Net Increase / decrease in Funds for the Year		3,053

No of Cases 0	Welfare Analysis	Amount Spent 0
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Receipts and Payments Continuation Sheet

FOR THE YEAR ENDED 30 SEPTEMBER 2012

Branch Name NUNEATON & STOCKINGFORD	Branch Code BR 3315
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Additional Information Given by the Branch

Legacy received: Ted Sears	£ .p	£ .p	
		<u>3,393.72</u>	Dealt with by TRBL Legacy Department

Branch Entertainment Event

1940s Night			Full details and explanation together with subsequent actions are included with the supporting documentation submitted to the Examiner
Expenditure on DJ	150.00		
Net proceeds from raffle	<u>106.00</u>		
Loss incurred		<u>44.00</u>	

Branch 90th Anniversary Mugs

	No.		
Purchased	90		
Sold in 2011-12 - receipts of £90	<u>18</u>		
In Stock @ 30 September	<u>72</u>		
ALL TO BEPAID FOR IN 2012-13		<u>234.00</u>	approx

Subscription Difference

Timing difference (Mrs Batsford)	11.00		
Unexplained re K Harris	<u>12.00</u>		
		23.00	
Received	276		
Paid to HQ	<u>299.00</u>		
Expenses incurred on Poppy Appeal		<u>426.55</u>	

Give details of any major transactions or unusual circumstances occurring after 30 September 2012
(if none state none)

Cheque to TRBL for deposit in BFI A/c 1/10/2012 £850

Give details of any outstanding Guarantees given by the Branch, any future commitments entered into or contingent liabilities. (if none state none)

NONE

For Field Staff Comments

No 4 Other Assets Held

Whilst able to confirm total shown, I have not actually seen items listed.

No 8 Branch Entertainments

£44 loss incurred on event. Branch Committee must ensure that on all future events, no loss is incurred. Treasurer has already proposed procedures to ensure this does not happen and have been agreed by members and minuted.


RBH I.E / C. Sec WAPKS



For Finance Use Only

1. Recorded on CBA (please tick)

☐

2. Entered in SUN

Journal No

3. Other Observations